



Nursery Admissions Policy

St Hugh of Lincoln Nursery exists primarily for the education of Catholic children between the ages of 2 and 5, living within the Catholic parishes of Witney and Eynsham. The Trustees of the nursery have sole responsibility for admissions to the nursery school, and the Admission Policy is reviewed annually.

Bearing in mind the non-statutory nature of nursery education but also being mindful of the need for some consistency in our practice of admission of children, the Trustees have adopted the following criteria for priority of admission to the nursery school when there are more applicants than sessions available. Criterion no. 1 is applied to children already attending the nursery school: and criteria nos. 2 to 6 are applied to children who have not yet begun to attend the nursery school.

1. Children currently attending St Hugh of Lincoln Nursery will always be given priority from one term to the next for the days and times of the sessions that they already attend.
2. Children who have older siblings already attending Our Lady of Lourdes Catholic Primary School.
3. Baptised Catholic children who are already 4 or 3 years old at the beginning of the term in which they start at the Nursery School.
4. Families with Baptised Catholic children aged 3 & 4 in receipt of 'Working Families entitlement' funding or the standard 15 hours of government funding.
5. Families with Baptised Catholic children in receipt of '2-year-old Disadvantaged Funding' and Families with Baptised Catholic children in receipt of 'Working Families entitlement' funding who are already 2 at the beginning of the term in which they start at the Nursery School.
6. Families of Baptised Catholic children who are already 2 at the beginning of the term in which they start at the Nursery School who are not in receipt of any funding (private paying)
7. Non-Baptised Catholic children (in order as above) during the academic year in which they start at the Nursery School.

The Trustees and nursery manager have additional discretion to admit children, in exceptional circumstances, where evidence is provided of compassionate grounds or special educational needs. It is a requirement that parents visit the nursery with their child prior to sessions being allocated. It is our priority to ensure the environment is suitable to individual children's needs and that any support the child may need can be put into place before the child joins us. Children's safety and needs for development are priority.

St Hugh of Lincoln Nursery School would like to make parents aware, at this stage, that acceptance of your child into the nursery **in no way guarantees** a place for that child to automatically transfer from nursery school to Our Lady of Lourdes Primary School. Parents are advised to contact Our Lady of Lourdes School directly for its separate admissions criteria.